



UNACCO SCHOOL
EXCELLENCE IN EDUCATION
Khongman Zone-III, Imphal East District, Manipur

Activity Report
April 2021 – March 2022

1. The online classes for the new academic session 2021-22 for Std. Pre-Nursery to V started from 8th April 2021, thursday, through MICROSOFT TEAMS platform.

The online Classes for the new academic session 2021-22 for Std. VI to VIII started from 15th April 2021, thursday, through MICROSOFT TEAMS platform. Arrangements for the hostellers of Std. VI to VIII for attending online classes were made in the school.

2. The physical /offline classes for Std. IX to X (started from 8th April 2021) and Std. XII-Sc (started from 12th April 2021) continued till 19th April 2021. But, these classes were replaced by the ONLINE classes from 21st April 2021 as per the order of suspension of offline/physical classes by the Governor, Manipur (No. MISC 5/20/2020-EDN(S)-EDN(S), dated 19th April 2021.

3. As per Govt. order No: 1/2010-(DPO-I/E) SSA, dated 1st Sept-2021, a total of 94 teachers of our school completed **“DIKSHA Registration and login process for online NISHTHA 3.0 NIPUN BHARAT (FLN)”** 2021-22.

It is the national initiative for online training of teachers for ensuring that every child attains the Foundational Literacy and Numeracy (FLN) by the end of Grade-3, by 2026-27 as per NEP-2020.

4. As per the CBSE notice No: CBSE/CE/PS/2021/ dated: 09.04.2021, updation of OASIS (Online Affiliated School Information System) data had been completed on 16th April 2021 successfully.
5. Mr. Arup Mukhopadhyaya, Principal Advisor, visited the schools from 3rd to 4th Sept-2021.

During his visit, there were meetings with the following groups:

- i) Teachers of US-Chanura along with unit heads on 3rd Sept-2021 at 4:30pm at US-Chanura.
- ii) Unit heads and admission officers of all the schools on 4th Sept-2021 at 11:30 am at US-Khongman.
- iii) Teachers of lower primary wings of both the schools on 4th Sept-2021 at 2:00 pm at US-Meitram.
- iv) Subject ICs, Dy. ICs and teachers teaching IX to XII (of USK and USM) on 4th Sept-2021 at 3:15 pm at US-Meitram.

On 4th Sept-2021, Principal Adviser visited to Chanung along with the Unit Heads in the morning. He also had a meeting with the Chairman on the same day in the evening.

6. Mr. Mahendra Upadhyaya, Vice-Principal, UNACCO School, Khongman was Promoted to Principal In-Charge and transferred to UNACCO School, Meitram on 20th April,2021.
7. Mr. Kousik Biswas, Principal In-Charge, UNACCO School, Meitram was transferred to UNACCO School Meitram as Vice-Principal on 20th April,2021.
8. Mrs. Geta Rani, Academic Co-ordinator, UNACCO School, Khongman was Promoted to Vice-Principal, UNACCO School ,Khongman on 20th April,2021.
9. Two students of our school namely Ms. Soibam Chitrlekha Chanu of class X D (old) and Tusar Agarwal of class XIIC(new) along with their guide teacher Mr. T Sanatombi Singh, PET Teacher, US-Khongman represented **Manipur** as delegates on **Model Conference of Parties 2 (MCoP 2)** held from (7th to 12th) June 2021 through online organized by World Wide Fund (WWF) India.
10. Mr. P Surachandra Singh was awarded the “**Global Principals’ Award-2020**” by the **ALERT KNOWLEDGE SERVICES (AKS) WORLDWIDE PVT. LTD.**, GURUGRAM, NCR, INDIA in a virtual event held on 20th and 21st June 2021. He was one among the 100 nominees selected for the award from around the globe.
11. The National Eligibility Cum Entrance Test (NEET)-UG 2021 was conducted successfully in our school (Centre no.3201005) on 12th Sept-2021 (Sunday). Total no of candidates registered was 300, out of which 283 candidates were present.
12. The **Online Morning Assemblies** for the all the classes from Pre Nur to XII (two days in a week) have been started from 4th Oct.2021 and going on as per the schedule and theme.
13. The **Online Activity classes** for std. I to VIII (two Saturdays for each class in a month) have been started from 9th Oct.2021 and going on as per the schedule.
14. An **Interaction Programme** of the teachers of all the three schools on FAQs and issues while dealing with parents was conducted by Mr. P Surachandra Singh on 18th Oct.2021 at Training hall, US-Meitram in association with HR Training Department.
15. UNACCO SCHOOL, Excellence in Education, has been ranked **Manipur’s No.1 and Imphal’s No.1 Co-educational Day School** in the **EducationWorld India School Rankings (EWISR) 2021-22**. The Award ceremony will be held at “The Leela Ambience Gurgaon Hotel & Residences” (next to Ambience Mall, 8 km from International Airport), Gurgaon, Haryana on 17th & 18th Dec.2021.
16. The school was one of the centre for “The National Achievement Survey (NAS)-2021” and the test was conducted for std. VIII and X in the school on 12th Nov.2021.
17. The 21st G B Meeting of the School was held on 24th Nov.2021 in the Conference Hall, UNACCO School, Khongman. Mr. Arup Mukhopadhyaya, Principal Advisor, was introduced to the board members as Director (designate) of UNACCO Schools.

After the meeting on the same day, the Director (designate) presided a meeting at conference hall, US-Meitram at 3:00 pm with all the Unit Heads of all the schools.

18. The AISSE(X)/AISSCE(XII) Term-I Board Examinations-2021 have been conducted as follows:
 - a) Class X- started on 17th Nov. 2021(Painting) and continued till 11th Dec.2021 (English).
 - b) Class XII – started on 27th Nov. 2021(Manipuri) and continued till 27th Dec.2021 Painting).
19. The Periodic Tests for classes Pre-Nursery to VIII were conducted as per the following:
 - i) Pre-Nur to KG- 23rd Nov.2021 to 1st Dec.2021
 - ii) Std.I to VIII – 23rd Nov.2021 to 2nd Dec.2021
20. All the newly joined teachers of US-Khongman attended the 2-days training programme on **Service Rule & Master Circular** held on 20th and 21st Dec. 2021 at 2:00 pm at HR Training Hall, Meitram.
21. There was a 1-day training program for all the teachers of UNACCO Schools on **Do's and Don't's for effective online classes** held on 27th Dec.2021 at 2:30 pm at C-Block, Top Floor Hall, US-Meitram. The training was conducted by Mr. N Syamchand Singh. Head Adm.(Academic) UNACCO School, Meitram.
22. The CBSE online registration of Std. IX (254 students) and Std. XI (308 students) were submitted and finalized successfully through online on 29th Dec.'21, wednesday.
23. The guidelines for **the Movement, Submission and Collection of documents from the students/parents for admission** was finalized in a meeting of Unit Heads presided by the Chairman on 20th Jan-2022 at 5:00 pm at Conference Hall, US-Khongman.

A 1-Day Orientation program on the above guideline was held on 27th Jan-2022 at 10:00 am at HR Training Hall, Meitram and the program was conducted by Mr. N Syamchand Singh, Head Admin.(Acad.) US-Meitram.
24. UNACCO Schools organised the **ONLINE WINTER ACTIVITY CAMP** for the children aged 2-6 years, which has been started from 20th Jan.2022 and will continue till 5th Feb'2022. There are 6 groups in the camp and each group is of maximum 25 students. The camp is going on successfully with the help of our trained and skillful teachers in two shifts – Morning shift(10:00am to 11:10 am) and Evening Shift (4:00 pm to 5:10 pm).

An online Valedictory function for the camp was held on 5th Feb 2022 at 3:30pm with the Chairman as the Chief Guest and the Director (Designate) as the Guest of honour of the Function.

25. As per the Govt. order no:AO/14/Misc./2009(7)-DES, dated 10th January,2022 and subsequent letter from MO In-Charge, Dr. Sanjiv N. dated 12th January 2022 regarding the **“Covid-19 vaccination drive for children aged 15-18 years”**, the school organized a Vaccination programme in its premises for all the eligible students of the school **on 20/01/2022, Thursday**. A total of 223 students got vaccinated on the day after taking consent from the parents.
26. Mr. P Surachandra Singh, Principal US-Khongman attended a Video conference on **Vaccination status of students in the age group of 15-18years and Teaching & Non-teaching staff of the schools** located in the Imphal East organized by the Director, Education(S) on 27th Jan 2022.
27. A 2-Days Training Program on **New office Hour** for sub-staff, security, wardens and mess staff was held on 25th and 27th Jan-2022 at 1:30 pm at US-Khongman.
28. The CEO, Principal, Head of Administration (non-Acd) and HR Manager of US-Khongman attended the **2-days Entrepreneurs Meet** on 21st and 22nd Jan-2022 organised by **Committee of Civil Societies Kangleipak** at Indian Medical Association Hall, Lamphel, Imphal West. Mr. N Irabanta Singh, Managing Director , UNACCO Group took a session on **“Peoples Management”** on the first day of the program.
29. Mr. Deepak Kumar Jena joined UNACCO School, Khongman as Vice Principal on 12th Feb 2022.
30. A 2-Days Training Program was conducted by the Managing Director of UNACCO group at Multipurpose Hall, Khongman on 11th and 12th Feb-2022 at 8:00pm on:
- i) **Leadership-Style , Leaders and Followers**
 - ii) **Leadership-It’s Not Just About You**
31. The Unit Test-II/Periodic Test-II(IX – X) of std. I to X were conducted as follows:
- i) Std. I to II and VI to VIII - 21st Jan-2022 to 31st Jan-2022
 - ii) Std. III to V - 21st Jan-2022 to 1st Feb-2022
 - iii) Std IX - 24th Jan-2022 to 31st Jan-2022
 - iv) Std. X - 24th Jan-2022 to 1st Feb-2022
32. As per CBSE letter No: CBSE/DIR(ACD)/2021, Circular No: Acad-134/2021, dated 31st Dec,2021, **100 Days Reading Campaign** for std. Pre- Nur to VIII has been started from the 3rd week of Jan-2022 based on the class wise weekly schedule. The campaign will be conducted for 14 weeks as per the guidelines.
- Mr. T Sanatombi Singh, Mrs. Thoileima Oinam, Ms. Dhanapati Sukham and Mrs. Y Surnalata Devi attended a webinar on **100 Days Reading Campaign** organised by CBSE on 27th Jan-2022.

33. A 2-Days Training Program was conducted by the Managing Director of UNACCO group at HR Training Hall, Meitram on 28th and 29th Jan-2022 at 8:00pm on:
- i) **Corporate Culture & Future of Organisation**
 - ii) **Execution Culture**
34. The Term-II/Annual Online Examinations for Std. Pre-Nur to VIII were conducted as follows:
- i) Std. Pre-Nur to KG - started from 21st Feb 2022 and continued till 9th March 2022.
 - ii) Std. I to VIII - started from 17th Feb 2022 and continued till 7th March 2022.
35. Annual offline Exams for IX and XI were conducted as per the following:
- i) Std. IX - from 2nd to 14th March 2022.
 - ii) Std. XI - from 2nd to 16th March 2022
36. The Offline Pre-Board- II Exams for X and XII were conducted from 12th to 28th March 2022.
37. The Practical Exams for Painting (049), Physical Activity Trainer (PAT-418) and Information Technology (402) for Std. X were conducted on 7th, 8th and 9th March 2022 respectively.
38. There was a 2- Days training programme on “**Phonics**” for the lower pre primary teachers of both the schools on 11th and 12th March 2022 at US-Khongman at 9:30 am conducted by Mr. Deepak Kumar Jena, Vice Principal, UNACCO SCHOOL Khongman.
39. Mr. Arup Mukhopadhyaya, Director, UNACCO Schools reached Imphal on 4th March 2022 at around 11:00am and took the interview for the recruitment of teachers.
- Next day i.e 5th March-2022 , there was an interaction program with the teachers teaching class XI-Arts at US-Chanura at 10:00 am followed by meetings with department heads and different group of teachers at US-Meitram discussing on various agendas.
40. The International Womens’ Day was celebrated on 8th March 2022 in the school assembly ground.
41. The Director of the UNACCO schools, Mr Arup Mukhopadhyaya joined the UNACCO Family on 31st March 2022.

Sd/-
Principal